

REQUEST FOR QUOTATION

RFQ #560-0915-04

FOR

**MATERIAL HANDLING EQUIPMENT – FORKLIFT, 6000 LB
LINDE H30D**

QUOTATIONS MUST BE SUBMITTED TO:

**CITY OF VALLEJO
CITY CLERKS OFFICE
555 SANTA CLARA STREET
VALLEJO, CA 94590**

QUOTATIONS OPENING: OCTOBER 6, 2003, 2:00 P.M.

**QUOTATIONS WILL NOT BE ACCEPTED AFTER DATE AND
TIME INDICATED ABOVE
NO EXCEPTIONS**

FAXED QUOTATIONS ARE NOT ACCEPTABLE

**ALL QUESTIONS REGARDING THIS NOTICE MUST BE DIRECTED TO THE
PURCHASING DIVISION AT (707) 553-7218**

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SPECIFICATIONS/EQUIPMENT REQUIREMENT

I. FORKLIFT, 6K, DIESEL, LINDE MODEL H30 D (NO SUBS)

The City of Vallejo’s Purchasing Division is Soliciting Quotations from qualified vendors to furnish material handling equipment as described below. It is the intent and purpose of this specification to purchase for the City of Vallejo newly manufactured unused and current production year 2003 or later production, Linde Forklift, 6K, Model H30 D. The equipment must meet or exceed the construction and performance specifications described in the following minimum specification. The bidder shall be required to specify and document ANY DEVIATIONS FROM THE WRITTEN SPECIFICATION shown in this request for quotation.

Any reference to a specific manufacturer or make or model of product not followed by “or equivalent” or “or equal” may not be substituted. ***This requirement is for a specific model. Thus no substitutes shall be allowed.*** This requirement is due to the City’s efforts to economize by standardization, reducing parts stocking and personnel training. This detailed specification shall be considered minimal, and the bidder is expected to increase them where necessary to meet the general intent.

FORKLIFT SPECIFICATION

TYPE: FORKLIFT, 6000 LB. CAPACITY, DIESEL ENGINE
MODEL NO. LINDE H30 D (NO SUBS)

STANDARD EQUIPMENT: ADJUSTABLE ARM REST WITH INTEGRAL JOYSTICK HYDRAULIC CONTROL
DUAL OVERHEAD LIFT CYLINDERS
SEALED BELLY PAN
SINGLE PEDAL DIRECTIONAL CONTROL
DUAL HYDROSTATIC DIRECT WHEEL DRIVE WITHOUT GEAR REDUCTION ASSEMBLIES
NO CLUTCHES OR BRAKES REQUIRED
THREE WAY ADJUSTABLE FULL SUSPENSION SEAT
ADJUSTABLE STEERING WHEEL ANGLE/HEIGHT
ON DEMAND POWER STEERING
LOW FUEL LEVEL INDICATOR AND ALARM
STORAGE BOX AND CUP HOLDER
LIGHTING FRONT AND REAR FOR NIGHT OPERATION
LOW FUEL INDICATOR AND ALARM

OPTIONAL EQUIPMENT: *The following options shall be included in the total price for this bid.*
INTEGRAL SIDE SHIFTER
CATALYTIC MUFFLER
REARVIEW MIRROR
BACKUP ALARM AND FLASHING LIGHT

MAST: 137.5” MAX FORK HEIGHT 92” OVERALL HEIGHT LOWERED
FORKS: 1.75 x 4 x 42
ENGINE: DIESEL 59 HP @ 2600 RPM

TIRES: FRONT 27 x 10-12
REAR 23 x 9-10

FUEL TANK: DIESEL

COLOR: ORANGE (SAFETY)

NOISE: 76 DB @ OPERATORS EAR

MFG WARRANTY: 12 MONTHS OR 2000 HOURS

GENERAL:

All equipment furnished as standard by the manufacturer shall be included, if not stated in the written specifications.

Prior to delivery, all equipment specified herein shall be completed, installed and serviced as necessary to assure proper operation and function.

Any deviations from the written specification shown in the Request for Quotation shall be noted on a separate sheet with listing of exceptions to this specification.

Bidder shall submit with quote, complete current illustrative and technical data on the proposed equipment.

Quoted prices must include all necessary dealer preparation applicable to new equipment and destination delivery charges from the factory to the dealer, and all freight charges from dealer to the City of Vallejo's Water Treatment Plant, Fleming Hill Road, Vallejo.

The City reserves the right to request a demonstration on the proposed equipment for evaluation purposes prior to bid award.

Title to the vehicle shall pass to the City at the F.O.B. point destination (Water Treatment Plant-Fleming Hill Road), subject to the right of the City to reject upon inspection.

The City reserves the right and shall be at liberty to inspect all materials and workmanship and shall have the right to reject all materials and workmanship which do not conform with the equipment specification provided; However, the City is under no duty to make such inspection. Should it be determined, after inspection, that a conditional acceptance exists and corrections are needed to bring the vehicle up to the specified standards listed herein, the City, for the purpose of earning the discount, may extend the date of complete acceptance beyond the date of delivery.

The successful bidder shall make available to the City upon request, technical information for the special equipment ordered. If videotape instruction is available for these items, it shall also be made available.

- a. Maintenance and operation manual covering the equipment parts and supplies.
- b. Service manuals covering the equipment, parts and supplies.
- c. Parts listing giving service part numbers complete in every detail covering the equipment.

Warranty: All material and workmanship herein specified including all equipment furnished by the successful bidder shall be guaranteed to be free from defective material or workmanship for the manufacturer's standard warranty period. Bidder shall be required to furnish and install all parts and pay any additional expense to repair the vehicle that has been caused by the defective workmanship, equipment or material during this period, at no cost to the City of Vallejo.

Order Acknowledgement: The successful bidder, after receipt of a City of Vallejo Purchase Order, shall be required to furnish the City Purchasing Agent and Vehicle Maint. Manager a copy of the factory order acknowledgment or production date(s) for the equipment ordered.

Cash discounts must be shown on bid, otherwise prices will be considered net.

All custom installations and modifications must meet current DOT regulations and requirements.

PRICE:

1. Bid price is to be firm fixed, (no subs).
2. Bid price to include all costs chargeable to the City. The Dealer will assume all costs including transportation and any other expense. All costs to the City shall be included in prices entered on Bid Sheet.

BID EVALUATION:

Except as otherwise noted on Bid Sheet, bid price will be evaluated on a net cost basis, less any discount and the local bidder preference if qualified. Bidders may offer any discount for payment of services made within thirty (30) days of completion of delivery and receipt of a properly prepared invoice.

PAYMENT:

In accordance with the prices quoted in the successful bid, the City agrees to pay for all equipment/vehicle. The City shall make payment to the Contractor on a NET 30 days basis for equipment actually received and accepted.

ENTIRE AGREEMENT:

This contract sets forth the entire Agreement between the parties, and supersedes all other oral or written provisions.

SUBMISSION OF BIDS/PROPOSALS:

All bids must be submitted to the City Clerks Office, 555 Santa Clara Street, 3rd Floor, Vallejo, CA 94590. All proposals shall be sealed and marked with Quotation Reference number RFQ No. 560-0915-04. The City Clerk must receive all Quotes on or before October 6, 2003, 2:00 p.m. All bids received after this date will be considered late, non-responsive, and will not be opened for evaluation. All questions regarding this proposal shall be directed to the City of Vallejo Purchasing Division, Chris Stewart, at (707) 553-7204.

Bid Work-Sheet

The undersigned hereby proposes to furnish and deliver the goods and/or services as specified at the prices and terms herein stated and in accordance with this Request for Quotation, General Terms and Conditions, Special Conditions and Requirements all of which are made a part of this offer.

All pages of the City of Vallejo request for Quotation (RFQ), including but not limited to the general terms and conditions are incorporated by reference into this RFQ for all purposes. **This is a firm fixed price contract.**

This form must be signed and submitted to the City Clerks Office on the date specified for consideration.
RFQ NO. 560-0915-04 CLOSE DATE- OCTOBER 6, 2003, 2:00 PM.

BID ITEMS

FORKLIFT, 6K LB CAPACITY, DIESEL, LINDE MODEL #H30 D; NO SUBSTITUTES

1.	1 EACH	<u>FORKLIFT, LINDE H30 D</u>	_____	_____	\$ _____
		Make/Model	Model Year	unit cost	total
TOTAL COST					\$ _____
Cash Discount _____ % _____ days					\$ (_____)

Specify warranty details _____

The City shall use the above total cost to determine the successful contractor.

Bid prices offered shall be extended to other Public Agencies? (Ref.: General Provision #54) Yes _____ No _____

Terms _____ Delivery Lead Time _____ days ARO

Company Name _____ Address _____

Local Vendor Preference Claimed: _____ **Yes** _____ **No** (attach copy of business license)

Telephone (____) ____ - _____ Fax# (____) ____ - _____ e-mail _____

Name and Title of Bidder _____

Signature _____ Date _____

**CITY OF VALLEJO
PURCHASING DIVISION**

RFQ #560-0915-04

“NO BID” RESPONSE FORM

NOTE: COMPLETE AND RETURN THIS FORM

ONLY IF YOU DO NOT WANT TO SUBMIT A PROPOSAL

If you do not want to submit a proposal for this requirement, we are interested in knowing why. Please remove this form, complete the requested information and return it to the Purchasing Division. Mail to: Purchasing 555 Santa Clara St. Vallejo, CA 94591. If you would rather FAX your response, the FAX number is (707) 553-7206. If you have any questions, please call the Purchasing Office at (707) 553-7218. Thank you for your cooperation.

“NO BID” QUESTIONNAIRE

(Please complete all items that apply)

We do not sell product/services called for in this request for proposals, but **we want to say on the City’s Bid List.** Please send necessary information so that the products/services we do provide can be updated on the City’s Bid List.

We are not interested in doing business with the City Of Vallejo, because _____

Other reasons/comments: _____

(Business Name)

Date: _____

(Street Address/P.O. Box)

Phone: _____

(City, State, Zip)

Contract: _____

NON-COLLUSION AFFIDAVIT FOR CONTRACTOR OR SUBCONTRACTOR

STATE OF CALIFORNIA)
) ss
COUNTY OF _____)

declares and says:

1. That he/she is the (owner, partner, representative, or agent) of (hereinafter referred to as (contractor) or (subcontractor)).
2. That he/she is fully informed regarding the preparation and contents of this proposal for certain work in the City of Vallejo, Sate of California.
3. That his/he proposal is genuine and is not collusive or a sham proposal made in the interest of, or in behalf of any persons not herein named.
4. That any of its officers, owners, agents, representatives, employees, or parties in interest, including this affiant, has not in any way colluded, conspired, connived or agreed, directly or indirectly, with any other bidder, firm, or person to submit a collusive or sham proposal in connection with such contract or to refrain to submitting a proposal in connection with such contract, or has in any manner, directly or indirectly, sought by unlawful agreement or connivance with any other bidder, firm, or person to fix the price or prices in said proposal, or to secure through collusion, conspiracy, connivance, or unlawful agreement any advantage against the City of Vallejo or any person interested in the proposed contract; and,
5. That the price or prices quoted in the proposal are fair and proper and are not tainted by any collusion, conspiracy, connivance, or unlawful agreement on the part of the bidder or any of its agents, owners, representatives, employees, or parties in interest, including this affiant.

I certify (or declare) under penalty of perjury, that the foregoing is true and correct.

Dated this _____ day of _____, 20____, at _____, California.

Signed: _____

Name: _____

Title: _____

License Number

And Classification: (if applicable) _____

Expiration Date: _____